

**BATEMAN NEIGHBORHOOD ASSOCIATION
MINUTES
ANNUAL (REGULAR) MEMBERS MEETING
1:00 PM, SEPTEMBER 7, 2013
BATEMAN MALL TODDLER PARK**

Meeting Noticed via Electronic Transmission and via Printed Flyers

Directors in Attendance: Lucy Smallsreed, Andy Johnson, Fumi Knox, Steve Medbery, and Julie Shearer

Directors Absent: Bill Cain, Allen Hibbard, Peter Shelton

Number of Members Present: 41 (Required quorum = 20 members)

Handout: Agenda, Summary of Proposed Bylaws Changes, Board Candidates, Financial Report

1. Welcome and Introductions

President of the Board, Lucy Smallsreed, welcomed the attendees and urged everyone to sign the attendance sheet so a quorum could be confirmed. Lucy introduced and thanked the members of the board, and identified those absent. She then introduced and thanked the block captains, explaining their key role in the communication of information to members via their individual block email lists. Members were encouraged to, in turn, use their block email listservs as a medium for identifying problems and issues that the block captains and board should be aware of.

Lucy provided a brief overview of the history of the association, and then enumerated the many issues the board has been working on since the last members meeting in 2011. Those issues were categorized as neighborhood issues, citywide issues, and organizational issues. Neighborhood issues worked on have included the hospital's desire to modify its use permit, proposed retail developments including the coffee shop at Telegraph & Ashby, traffic safety related to the 4th bore Caldecott tunnel funding to improve Ashby Avenue (Hwy 13), neighborhood parking and LPR (license plate recognition technology), bus rapid transit, and crime prevention. Citywide issues worked on have included a city council redistricting proposal, participation in the Berkeley Neighborhoods Council, and relations with neighboring associations. Organizational issues worked on have included the bylaws, board recruitment, membership communications, and development of the BNA website.

2. Revision of Bylaws

Fumi Knox gave a brief description of the proposed revisions to the BNA bylaws, explaining why each was being recommended by the board. Questions were invited, followed by a motion, second, and vote to approve the adoption of the proposed revisions. All changes were unanimously approved by the members in attendance. Fumi was thanked for her extensive work researching and drafting the needed revisions.

3. Election of Board of Directors

The president briefly described the duties of BNA directors, and then introduced the slate of members standing for election and reelection to the board, explaining that, with the adoption of the bylaws, the provision of new staggered four-year terms of office would apply. The slate had been drawn up to indicate how the initial staggered terms would be allocated between the candidates, based on their own stated preferences as to serving a two-year or a four-year term. Nominations from the floor were then invited. None being voiced, the president then asked if there were any objections to voting on the slate as a whole. Hearing no objections, the president called for a motion. It was moved, seconded, and unanimously approved by the members in attendance to elect the slate of board members as presented. New board members Xanthe Berry and Ron Choy were each elected to two-year terms. Returning board

members Bill Cain, Fumi Knox, Steve Medbery and Lucy Smallsreed, were elected to four-year terms; and Allen Hibbard, Andy Johnson, and Julie Shearer were elected to two-year terms.

4. Financial Report

In the absence of the treasurer, the president reported on the BNA's current finances as presented in the meeting handout. The organization has only one financial account, a nonprofit checking account with Mechanics Bank. The balance of the account on September 5, 2013, was \$5,520.15. These funds are what remains of previous membership assessments to pay for legal fees incurred protecting the neighborhood from proposed hospital expansions. At the end of each year, Mechanics Bank makes a donation into the account of approximately 1% of the balance. There have been only three expenditures since 2011, totaling \$444.00, as itemized on the handout (attached).

5. Discussion

The president then opened the floor to members' comments, concerns, and recommendations of issues they would like to see the board focus on in the coming year. Items of concern that were raised by residents, included:

- Earthquake safety and preparedness
- CERT training (Community Emergency Response Teams)
- The planned large coffee shop (Starbucks) at 3001A Telegraph
- Impact of hospital employees parking in the neighborhood
- People sleeping in cars on Dowling
- Overall Hospital relations

Parking appeared to be a very strong priority for a number of members. Lucy invited those interested in forming a working committee on this issue to sign up at the end of the meeting. Members who did so were Sam Greyson, Cyndi Mauch, and Erina Kim-Eubanks.

There was also strong interest in having the board initiate organizing for earthquake and disaster preparedness. Lucy promised that the board would set this as a priority activity.

6. Adjournment

As there was no further business, the meeting was adjourned at approximately 2:30.

Minutes submitted by Andy Johnson and Lucy Smallsreed

**BATEMAN NEIGHBORHOOD ASSOCIATION
ANNUAL MEMBERSHIP MEETING
SATURDAY, SEPTEMBER 7, 2013**

AGENDA

- 1. Welcome and Introductions**
Lucy Smallsreed, President
- 2. Proposal to Adopt Revisions to BNA Bylaws**
Fumi Knox, Board Member
- 3. Nominations and Election of Board of Directors**
Lucy Smallsreed, President
- 4. Report on Financial Status**
Bill Cain, Treasurer
- 5. Member Comments/Open Forum**
- 6. Adjournment**

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Summary of Proposed Bylaws Changes

1. All Bateman residents and property owners are considered members of BNA, rather than and regardless of whether they provide BNA with their personal contact information.
2. Regular meetings of the membership must be held a minimum of every other year, rather than annually.
3. Directors will be elected, rather than annually, to four-year terms, with half the board's terms expiring every two years. (In other words, the members will elect half the board every two years.) To initiate the staggered terms, in 2013 half the board members will be elected to two-year terms, and half to four-year terms.
4. Board officers will be elected by the board every two years, rather than every year.
5. BNA's financial records shall be open to inspection by members, rather than only by directors.
6. Facilitate communications and voting by permitting electronic transmission of meeting notices, written ballots and consents in addition to other methods already allowed.

**BATEMAN NEIGHBORHOOD ASSOCIATION
2013 ANNUAL MEETING**

CANDIDATES FOR BOARD OF DIRECTORS

	CANDIDATE	2-Yr Term* 2013-15	4-Yr Term* 2013-17
1	Xanthe Berry	X	
2	Bill Cain (<i>incumbent</i>)		X
3	Ron Choy	X	
4	Allen Hibbard (<i>incumbent</i>)	X	
5	Andy Johnson (<i>incumbent</i>)	X	
6	Fumi Knox (<i>incumbent</i>)		X
7	Steve Medbery (<i>incumbent</i>)		X
8	Julie Shearer (<i>incumbent</i>)	X	
9	Lucy Smallsreed (<i>incumbent</i>)		X
10			
11			
12			

*** All terms will be one year if Bylaw revision is not adopted**

BATEMAN NEIGHBORHOOD ASSOCIATION

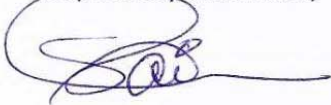
3028 Hillegass Avenue
Berkeley, CA 94705

September 5, 2013

FINANCIAL REPORT FOR ANNUAL MEETING

	Receipts	Expenditures	Balance
Balance as of September 30, 2012			5,905.04
Year End Donation from Mechanics Bank	59.11		
Permit Application Fee – City of Berkeley for Annual Meeting sound permit		< 44.00>	
Sponsor “Elmwood Local Street Festival”		< 200.00>	
Appeal Fee - Administrative Use Permit for 3001A Telegraph (proposed large coffee shop where parking requirement was waived).		< 200.00>	
Balance as of 9-5-2013			5,520.15

Respectfully Submitted,



Bill Cain, Treasurer
Bateman Neighborhood Association
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Berkeley, CA 94705
Email: bcainse@gmail.com